

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #850

DATE: November 15, 2011

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Barbara Laifman, President

Jan Iceland, Vice President

Allen Rosen, Clerk

Mary Pallant, Member

Sepideh Yeoh, Member

Erica Rosenberg, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent

Linda Sheridan, Executive Assistant

Martin Klauss, Assistant Superintendent, Business & Administrative Services

Dr. Leslie Heilbron, Assistant Superintendent, Human Resources

Jane Mintz, Director, Educational Technology

Susan Roberts, Director, Pupil Services

Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, December 6, 2011

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #850
November 15, 2011

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Guest Teachers, Instructional Assistants II, Campus Supervisor, Instructional Assistant II Sub, Clerical Sub, Campus Supervisor Sub

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Partners in Education Award to Barbara Vaswani

2. Presentation from Friends of Oak Park Schools

3. Remarks from Board Members

4. Remarks from Superintendent

5. Remarks from Student Board Representative

6. Report from School Site Councils

7. Report from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. Common Core Standards in Mathematics and English Language Arts 1

C. BUSINESS SESSION:

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. Approve Minutes of Regular Board Meeting October 18, 2011**
- b. Public Employee/Employment Changes 01CL21719-01CL21770 & 01CE05412-01CE05460 3**
- c. Approve Purchase Orders –October 1 – October 31, 2011 7**
Board Policy 3300 requires Board approval of Purchase Orders

ACTION

2. BUSINESS SERVICES

- a. Approve Emergency Resolution #11-21 – Oak Hills Elementary Water Damage 11**
Board Policy 3312 Requires Board approval for contract for services
- b. Approve Measure R. Expenditures Not Included in the Current Facilities Master Plan 13**
Board approval requested for Measure R Expenditures
- c. Approve Award of Bid #11-18R, Roof Repairs of Building E Administration at Oak Park High School 15**
Board Policy 3312 Requires Board approval for contract for services
- d. Approve Change Order #2, Project 11-01R, Science Lab Rehabilitation at Oak Park High School 17**
Board approval required for change orders
- e. Approve Notice of Completion, Projection 11-01R, Science Lab Rehabilitation at Oak Park High School 23**
Board approval required for job completion
- f. Approve Donations 25**
Board Policy 3290 requires Board approval for donations to the District

3. BOARD

- a. Approve California School Boards Association – Delegate Assembly Nomination 27**
California School Boards Association requests the Board to nominate candidates for the Delegate Assembly representing our Subregion 11B
- b. Approve Selection of Annual Organizational Board Meeting – December 6, 2011 33**
Board approval required for selection of Annual Organizational Meeting
- c. Approve International Student Exchange Program Participation 35**
Board approval is requested for the new International Student Exchange Program

4. BOARD POLICIES

- a. Approve Amendment to Board Policy 5144 – Discipline – Second Reading 39**
Revised policy expands goal statement to focus on correct student behavior while avoiding an adverse effect on student learning or health. Policy also broadens related staff development topics to including assisting staff to establish cooperative relationships with parents/guardians.
- b. Approve Amendment to Board Policy 6163.1 – Library Media Centers – 2nd Reading 43**
Updated policy reflects new state standards adopted by the State Board of Education, including program standards which describe staffing, resources, and infrastructure recommended for effective school library programs as well as academic standards for library instruction.

- c. Approve Amendment to Board Policy 6163.2 – Animals at School – Second Reading 49**
Policy reorganized and revised to reflect new federal regulations which require the district to modify its policy, practices, and procedures to permit an individual with a disability to use a service animal at school, when the work or task performed by the service animal is directly related to the individual’s disability.
- d. Approve Amendment to Board Policy 5022 – Student and Family Privacy Rights – First Reading 53**
This mandated Board Policy is revised and reorganized to address certain privacy issues related to students and/or their parents/guardians, including the administration of surveys and physical exams/screenings, parent/guardian rights to inspect instructional materials, and the collection of personal information for marketing purposes.
- e. Approve Amendment to Board Policy 3100 – Budget – First Reading 57**
Updated policy expands section on “Fund Balance” to include sample policy statements, in compliance with Governmental Accounting Standards Board Statement 54, related to 1) how funds will be committed by the board to the “committed fund balance,” 2) delegation of the authority to assign funds to the “assigned fund balance,” 3) the order in which fund balances will be spent when multiple fund balance types are available for an expenditure, and 4) the minimum level of unrestricted fund balances that will be maintained in the general fund. Policy also reflects new law (SB 70) which extends the timeline for restoring the level of reserves to the level specified in state relations and new law (AB 114) which requires districts, for the 2011-12 fiscal year, to base their budget on the same level of state revenues in the 2010-11 fiscal year.
- f. Approve Amendment to Board Policy 3280 – Sale or Lease of District-Owned Real Property– First Reading 63**
Policy updated to reflect new law (SB 70, 2011) which extends, until July 1, 2014, the authorization to use the proceeds from the sale of surplus real property, along with the proceeds from any personal property located on such surplus real property, for any one-time general fund purpose. Date in text deleted to eliminate the need for additional revision if flexibility is extended in the future.
- g. Approve Amendment to Board Policy 3290 – Gifts, Grants, and Bequests – First Reading 69**
Revised policy includes language requiring annual report to te board of gifts, grants, and bequests received by the district and the expenditure of any monetary gifts. Policy also includes 1) new section on “Appreciation” which lists authorized forms of appreciation for donations to the district, and 2) new section on “Corporate Sponsorship” which authorizes the board to allow outside entities to advertise or promote their products and services within district facilities in exchange for funds, products, and services provided by such entities.
- h. Approve Amendment to Board Policy 5145.11 – Questioning and Apprehension – First Reading 75**
Policy updated to reflect new court decision (Camreta v. Greene) which vacated the Ninth Circuit Court of Appeal’s decision that required law enforcement to have parental consent, warrant, or other court order to interview a student in school absent exigent circumstances.
- i. Approve Amendment to Board Policy 6111 – School Calendar – First Reading 79**
Updated policy reflects new law (SB 70, 2011) which extends, until the end of the 2014-15 school year, authorization for districts to reduce the length of the school year without incurring financial penalties.
- j. Approve Amendment to Board Policy 7310 – Naming of Facility – First Reading 83**
Updated policy includes new section on “Naming Rights” which authorizes the board to enter into a written agreement granting any person or entity the right to name any district building or facility. Section on “Memorials” expanded to include commemorative trees, monuments, or other district facilities.

- k. Approve Amendment to Board Bylaw 9150 – Student Board Members – 1st Reading**
Updated bylaw clarifies that student board members must be selected by district high school students. Bylaw also includes new section on “Student Board Member Development” which 1) authorizes student board members to participate in trainings, workshops, and conferences at district expense to enhance their knowledge, understanding, and performance of board responsibilities and 2) authorizes the superintendent to provide an orientation to student board member candidates regarding board responsibilities.

VII. INFORMATION ITEMS

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

| | |
|-----------------------------------------------------|----|
| 1. Brookside Elementary School Report | 91 |
| 2. Oak Hills Elementary School Report | 92 |
| 3. Red Oak Elementary School Report | 94 |
| 4. Medea Creek Middle School Report | 95 |
| 5. Oak Park High School Report | 96 |
| 6. Oak View High School/Oak Park Independent School | 97 |
| 7. Oak Park Neighborhood School | |